

## **A G E N D A**

### **DISTANCE KICK-OFF MEETING 2 - 3 /11 / 2020**

of the Strategic Project  
**"Approach to the Quadruple Helix Model for Digitization"**  
 within the framework of the  
**ENI CBC MED PROGRAMME**

*(Project Acronym: MED-QUAD)*

<b>DAY 1 - Monday 2 November 2020</b>	
09.10 – 09.30	"Registration" of Participants - Welcoming
09.30 – 09.45	Introduction/welcome speech of project kick off meeting by Khaled Elsaadany, Senior Expert, Joint Technical Secretariat (JTS)   ENI CBC MED Programme
09.45 – 09.20	Presentation of Project Partners
09.20 – 09.40	Presentation of project Associated Partners
09.40 – 10.10	Project overview (LB - EPIMORFOTIKI KILKIS)
10.10 – 10.25	ENI CBC MED: GETTING STARTED, Guidelines for a sound management of your project" by Khaled Elsaadany, Senior Expert, JTS   ENI CBC MED Programme
10.25 – 10.40	Questions
10.40 – 11.10	Break
11.10 – 11.40	Presentation of WP3 by WP Coordinator (PP4)
11.40 – 12.10	Presentation of WP4 by WP Coordinator (PP2)
12.10 – 12.40	The role of Universities as "Civic Universities" in the frame of QH (PP2)
12.40 – 13.10	The case of the city of l'Aquila as paradigm of "Living Lab"(PP2)
<b>13.10 – 14.45</b>	<b>Lunch break</b>
14.45 – 15.15	Monitoring & Evaluation on WP3 & WP4 (PP2)
15.15 – 15.30	Presenting the tools for the meeting evaluation
15.30	End of Day 1 – meeting evaluation tools – Conclusions

<b>DAY 2 - Tuesday 3 November 2020</b>	
09.30 – 09.50	General rules on procurement (LB - EPIMORFOTIKI KILKIS)
09.50 – 10.10	Eligibility of costs (LB - EPIMORFOTIKI KILKIS)
10.10 – 10.30	Procedures related to MIS (LB - EPIMORFOTIKI KILKIS)
10.30 – 11.00	Monitoring & Evaluation Plan – Procedures (PP1)
11.00 – 11.30	Break
11.30 – 12.00	Strategy for Project Management (LB - EPIMORFOTIKI KILKIS)
12.00 – 12.30	Communication Plan & communication issues (PP3)
12.30 – 12.50	Evaluation of the meeting
12.50 – 14.30	Lunch break
14.30 – 16.30	<b>Press Conference</b>
16.30 – 16.45	Closure of the meeting

*Moderation of the meeting by Periklis Kosmidis (Epimorfotiki Kilkis sm LLC)*

*\* Due to Covid-19 pandemic the Kickoff Meeting will be Distance Meeting*

*\* **Timetable is based on the ITALIAN TIME ZONE, as MA headquarters is in Sardinia – Italy***

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